

ST HELENA HOSPICE

VOLUNTEER ROLE DESCRIPTION

<u>Role Title:</u>	VOLUNTEER REFLEXOLOGIST
<u>Reporting to:</u>	NURSE IN CHARGE OF WORKING AREA (IPU OR DAY CENTRE) / COMPLEMENTARY THERAPY CO-ORDINATOR
<u>Principal Function:</u>	He / she will participate as a member of the multi-disciplinary team, offering reflexology to the patients and relatives under the direction of a member of the nursing staff. Maintain confidentiality at all times.
<u>Duties:</u>	<ul style="list-style-type: none">• Sign in at Reception when arriving for duty and sign out on leaving.• Wear appropriate, comfortable, practical clothing.• Wear a name badge.• Report to Nurse in Charge before approaching patients.• Liaise with nursing team to organise / order day and discuss the needs of the patient.• Complete the appropriate section of the Interdisciplinary Notes, signing name and role after each entry.• After treatment report back to Nurses any relevant information regarding patient.• Inform a member of the nursing team when going off duty.• Attend meetings where necessary.• Attend update course as advised.• Be aware of Hospice Policy & Procedure regarding the provision of massage.

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- Participate in other activities from time to time in order to promote the Hospice within the community.

Location:

The Joan Tomkins Day Centre and Myland Hall Inpatient Unit, Barncroft Close, Highwoods, Colchester.

Tendring Centre, Jackson Road Clacton.

Days / Hours:

Monday to Friday

Training:

Full training will be provided which will include Manual Handling, Health and Safety.

Qualifications, knowledge & experience:

Certificate in reflexology essential.

Personal Qualities:

Reliable, conscientious, sense of humour.

Statement:

All volunteers must be sympathetic to, and be able to project, the philosophy and vision of the Hospice

Contact:

COMPLEMENTARY
THERAPY CO-ORDINATOR – (01206) 845566 /
(01255) 221222