

## **ST HELENA HOSPICE**

### **VOLUNTEER ROLE DESCRIPTION**

<b><u>Role Title:</u></b>	Laundry Room Assistant
<b><u>Reporting to:</u></b>	Senior Domestic & Domestic Services Co-ordinator
<b><u>Principal Function:</u></b>	To help carry out any duties within the laundry area, which will assist the domestic service of St Helena.
<b><u>Duties:</u></b>	<ul style="list-style-type: none"><li>• Performs the washing, drying, ironing and the returns of uniform, patients clothing, kitchen items, towels/sheets or soft furnishing.</li><li>• Laundry duties will include infectious washes and moving soiled laundry into the laundry room or to the laundry cages (infectious and non infectious) under the supervision of the Senior Domestic.</li><li>• Operates in an emotional environment where the majority of the working day will be spent in the company of terminally ill patients and their families.</li><li>• Performs role in an unpredictable environment and has to change activities at other's request or on own initiative.</li><li>• Re-stock linen cupboards within the ward areas on an as and when basis.</li></ul>
<b><u>Location:</u></b>	Myland Hall Inpatient Unit, Barncroft Close, Highwoods, Colchester.
<b><u>Days / Hours:</u></b>	Monday to Sunday either morning or afternoons, with a shift being approximately 4hrs
<b><u>Training:</u></b>	Full training will be provided which will include Manual Handling, Health and Safety, basic training of all laundry equipment, and an understanding of COSHH. Infection control standards will also be provided.

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**Qualifications,  
knowledge &  
experience:**

Previous experience useful but not essential.

**Personal Qualities:**

Reliable, conscientious, sense of humour.

**Statement:**

All volunteers must be sympathetic to, and be able to project, the philosophy and vision of the Hospice

**Contact:**

Hospice Administrator – (01206) 845566 or (01255) 221222